



Special Meeting framework

Framework for the Special Meeting of the Chartered Institute of Environmental Health (CIEH), taking place on Thursday 23 March 2023.

This is the framework by which Prof. D Oerther intends to chair the Special Meeting in order to ensure a full and open debate with a plurality of views. Whilst there needs to be some room for adaptation on the day, it is hoped that by sharing this structure in advance, members will be reassured that each of the Motions will be dealt with appropriately and that there will be ample opportunity to hear from people who wish to speak.

Welcome

- At 14.00, Chair of the Board of Trustees, D. Oerther will open the meeting
- His remarks will focus on three items:
 - the process by which the Special Meeting was organised
 - the rationale for the agenda
 - housekeeping for conduct of the meeting
 - a reminder that the meeting will be recorded for the purpose of ensuring accurate and complete minutes are taken
- During the opening remarks, D. Oerther will invite Lisa Griffin and/or Janet Russell to offer views on the rationale for the agenda
- After opening the meeting, D. Oerther will explain that the discussion will begin with motion 1 in its entirety, including parts a, b, c, and d
- Motions 1 and 2 will be handled in turn and in the same manner:

Motions

- D. Oerther will invite the Proposer to table the motion and speak for up to 10 minutes
- D. Oerther will invite the Seconder to second the motion and ask if they wish to speak or to reserve their time until after discussion (there is every expectation from the seconder that the time will be reserved)
- D. Oerther will then invite discussion from members of the audience present in person at the venue as well as online
- Each speaker will be invited to offer a comment for up to 2 minutes
- The plan is to invite approximately 10 individuals to speak
- If a series of speakers offer a similar view, D. Oerther will ask if there are individuals who wish to speak who have an alternative view to share
- The goal here is to invite a plurality of views
- As it becomes clear that discussion has ended, D. Oerther will invite the Seconder to speak
- D. Oerther will remind members to enter their votes using the link provided by UK Engage
- Votes will be taken on the various parts (a,b,c etc) of each motion

Meeting Close

- D. Oerther will close the meeting after the voting has been completed on Motion 2
- The results of the meeting will be made available after the meeting by UK Engage once all of their verifications have been completed