Application to attend the CIEH

Professional Interview 2020

Before completing this form, please read the notes overleaf

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| Name:(as you wish it to appear on your Certificate of Registration) | | |
| Address:(For correspondence) | | |
|  | | |
| Email address: | Daytime Tel No. | |
| EHRB Registration No: | Membership No: | |
| Which curriculum are you studying? (Please tick box) 1997 – 2010 🞎 2011 🞎  **N.B. You must have passed your PPP to sit the extended interview if you have studied under the 2011 curriculum**. | | Is this a re-sit?  (Please tick box)  🞎 |

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| **Office Use** | **Deadline for Applications** | **Interview Date** | **Venue** | **Please tick** |
| *945* | 23 June 2020 | **July 2020** | Online | 🞎 |
| *946* | 21 July 2020 | **August 2020** | Online | 🞎 |
| *947* | 25 August 2020 | **September 2020** | Online | 🞎 |

**Special Needs**

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| Please give details if you have any special needs or requirements (please note written medical evidence will need to be provided on application). |
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| Have you completed your taught programme 🞎 Yes 🞎 No |
| If ‘NO’ please give details (you should be aware that, depending on your answers, you may not be eligible to sit the Examination or Interview and your application will be returned to you). |
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Declaration

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| --- | --- | --- | --- |
| I wish to apply to sit the Professional Interview as detailed and I agree to be bound by the regulations governing the Professional Examination and certify that the information in the boxes above are correct. | | | |
| **Signature:** |  | **Date:** |  |

General Information

Your invitation to attend the interview will be sent to you **via email** three weeks prior to the interview date. Whilst every effort is made to accommodate applicants, there may be occasions when sessions are oversubscribed, in this case, places will be allocated on a first come, first served basis. Equally, if a session is significantly undersubscribed, CIEH reserves the right to cancel it - in which case you will be asked for a second choice.

* This form will not be accepted without a valid EHRB registration number.
* We will acknowledge receipt of your application via email **(all correspondence will be via email)**. Please contact the Membership & Education Department if you have not received acknowledgment of this application to make sure that it has not been lost or misplaced.
* To apply for the Professional Interview students must have completed their taught course.
* For ‘Deferment’ and ‘No Show’ fees please see regulations 39-40 of the Examination Regulations 2019 and note that all deferments **must** be in writing/email.
* **We are doing the interviews through Microsoft Teams and you will be invited to do a test before the interview to make sure there are no technical glitches.**
* **Please note that these will be the last Professional Exam Sessions before EHRB closes at the end of September 2020.**

Payment Information

**Please note that we are unable to invoice you and we do not accept BACs payments.**

You can send a cheque with this form (payable to CIEH). Alternatively, if you wish to pay by credit/debit card (Maestro, Solo, Visa or Mastercard only), we will contact you via telephone on the number provided on this form to take payment. Please note that your application will not be processed until payment is secured.

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| Professional Interview 2020 Fees | |
| 1st submission Applications Fee | |
| Members | Non Members |
| £169.00 | £404.00 |
| Resit application fee | |
| £179.00 | £433.00 |

If you wish to apply to become a member of CIEH please do so via this link:

<http://www.cieh.org/members/become-a-member.html>

Please email this form to: [education@cieh.org](mailto:education@cieh.org)

In accordance with Government advice, CIEH’s offices will be closed as of 25 March 2020 until further notice. This means we will no longer be able to accept application forms by post.