

# Notice of Annual General Meeting

Chartered Institute of  
Environmental Health



## Notice of Annual General Meeting

Notice is hereby given that the Annual General Meeting (AGM) of the Chartered Institute of Environmental Health (CIEH) will be held at 15 Hatfields, London SE1 8DJ on Thursday 20 June 2019, commencing at 14.00.

Dated this 29th day of May 2019

By order of the Board of Trustees

Anne Godfrey Chief Executive

Registered office: Chadwick Court, 15 Hatfields, London SE1 8DJ

## Agenda

1. Welcome from the Chair of the Board of Trustees
2. Guest Speaker: Karen Buck MP
3. To approve the procedure followed in calling this AGM
4. To confirm the accuracy of the minutes of the AGM held in London on Wednesday 21 June 2018
5. Strategy update from the Chief Executive
6. Q&A
9. Annual Report and Annual Financial Statements  
To consider and receive the Annual Report of the Board of Trustees and the Annual Financial Statements for the year ended 31 December 2018.
10. Election of auditors  
To re-appoint Haysmacintyre as auditors and to authorise the Trustees to fix their remuneration.

## Other business

11. To confirm the date and location of the next Annual General Meeting as Thursday 18 June 2020 at 15 Hatfields in London.

## Ordinary business

7. To consider and receive the report of the Board of Trustees on actions taken to implement motions carried on 21 June 2018:  
No motions were passed.
8. Fellowship and Honorary members  
The following member was awarded Fellowship during 2018:  
Daniel Oerther

## Notes on admission and voting

Admission to the AGM will be restricted to registered members of the CIEH who are otherwise required to pay a subscription which shall have been received in full\* at Chadwick Court by 17.00 on 6 June 2019; and to those registered members from whom no annual subscription is required.

Notice of this AGM is being made available to all members at least 21 days in advance, thus allowing at least seven days for the full\* payment of all subscriptions for 2018, which must be received at Chadwick Court by 17.00 on 6 June 2019.

\*Including partial payment of a subscription in instalments via a direct debit plan.



### Voting by proxy

In accordance with the AGM Operational Procedures, members who are unable to attend the AGM may, on demand of a poll being made, record their votes for or against any particular resolution on matters appearing on the agenda for the meeting. This may be done by the appointment of a proxy, and for this purpose in connection with the AGM a form (Form V.1) has been published on the CIEH website at [www.cieh.org/agm](http://www.cieh.org/agm)

These proxy forms must be properly completed and deposited at the registered office of CIEH not later than forty-eight hours before the meeting (i.e. 14.00 on Tuesday 18 June 2019). If these forms are not properly completed or are not received by the date and time stated, they will be rejected.

Only members in good financial standing as at 17.00 on 6 June 2019 are entitled to vote, either personally or by proxy, or as proxy for another member, and they should instruct their proxy to vote for or against any resolution as appropriate.



## Directions to 15 Hatfields



Chadwick Court  
15 Hatfields  
London  
SE1 8DJ

Tel: 020 7827 5800  
[www.cieh.org](http://www.cieh.org)

### By rail and underground

**Waterloo and Waterloo East mainline stations.** (Walk Time – approximately 10 minutes)

Follow signs for the Waterloo Road/Old Vic Theatre exit. Walk down Sandell Street (past staircase exit to Waterloo East), at end of the road turn left into Cornwall Road, cross road and walk up the road. Take second right (by the cake shop) into Roupell Street. Proceed along Roupell Street to end (newsagents shop on the corner), turn left and walk up Hatfields.

**Southwark tube station** (Walk Time – approximately 5 minutes)

Turn right out of the main exit on to The Cut. Take second right into Hatfields.

#### From Blackfriars station

Follow the exit signs towards the Southbank Centre then pass under the bridge and turn left up the stairs by Doggets pub. Walk down Blackfriars Road and take the second right down Stamford St. Hatfields is the second road on your left and we are number 15, the second building on your left.

### By bus

The following bus routes stop on Blackfriars Bridge: 45, 63, 100. The following bus routes stop on Stamford Street: 381, RV1 (towards London Bridge, for Covent Garden RV1 use Upper Ground stop) A large number of routes stop on Waterloo Road or just by Waterloo station.

### By bike

An onsite secure bicycle rack is available on first-come-first serve basis. If you wish to pre-book this facility please email [reception@cieh.org](mailto:reception@cieh.org) or call the main switchboard on 020 7928 6006. Santander Cycle Hire docking station located on Stamford St outside Kings Reach building and also directly outside Southwark Underground station.